

Arizona Department of Agriculture
 Licensing and Registration Section
 1688 W. Adams, Phoenix, Arizona 85007
 Phone: (602) 542-0965 Fax: (602) 542-0466

FOR ADA USE ONLY	
Check #:	_____
Check Date:	_____
Check Amount:	_____
Line Number:	_____

Application for a Free Sale / Health Certificate

Company Name: _____ Tax ID #: _____
 Company Address: _____ City _____ State _____ Zip _____
 Company Phone #: _____ Fax: _____
 Company Contact: _____ E-Mail Address: _____
 Address to mail Certificates to: _____
 City _____ State _____ Zip _____
 Country of Importation _____ Value of Shipment _____

The cost of a Certificate of Free Sale is \$25.00 for each 100 products listed on the application, plus \$1.00 per page for any additional original copies requested at time of application. I would like to receive:

1 Original Certificate: _____ divided by 100 = _____ X \$25.00= _____
(# of products) (round to nearest high #)

_____ Copies @ \$1.00 per page _____ divided by 30 = _____ X \$1.00 = _____
(1 page = 30 products) (# of products) (round to nearest high #)

Total Due _____

Please make checks payable to the Arizona Department of Agriculture - ESD

List of Ingestible Products or Lot Numbers to appear on Certificate:

	BRAND	PRODUCT or LOT NUMBER	FLAVOR	PACKAGING
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

You may use a computer generated list, an E-Mail list, or Form 2 if necessary;

The above information is true and correct:

Printed Name & Title of Company Official: _____

Signature of Company Official: _____ Date: ____/____/____

*Arizona Department of Agriculture
Free Sale / Health Certificate
List of Ingestible Products / Lot Numbers*

	<i>BRAND</i>		<i>PRODUCT or LOT NUMBER</i>		<i>FLAVOR</i>		<i>PACKAGING</i>
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
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Free Sale / Health Certificate Worksheet

1. Is your Company or a Branch of your Company based out of Arizona?

___Yes

___No

- If your answer is yes and you are a Multilevel/Network Marketing Company, this application must come from the parent firm. Certificates can only be mailed to an address within the State of Arizona.

2. Can you provide us with 3 invoices/bills of lading for each product to be included on the Certificate to prove that the products are freely traded within the U.S. (Invoices must be dated within 3 months prior to the application date, one of the invoices must be from an Arizona buyer the other 2 can be from anywhere within the U.S., all must contain customer names, addresses, and phone numbers)

___Yes

___No

- **If your answer is "NO" to either question 1 or 2 you cannot receive a Health / Free Sale Certificate from the State of Arizona.**
- If your answer yes to both questions you may continue with the worksheet and application.

3. **Listing the products on the Application:**

- List products by **brand name, product name or lot number, and flavors or type**—e.g., "Chocolate" or "bottles/cans". **DO NOT LIST CONTAINER SIZES**—e.g., 16oz, 1liter, 2liter. (EXAMPLES: "Betty Crocker Frosting – Chocolate" – "Shasta Diet Cola – Cans" – "Kellogg's Corn Flakes" – "Bayer Aspirin")
- If you are exporting vitamins or supplements, for human or animals, please include a copy of the label for each product listed.
 - Products sold abroad under a different name than in the U.S. must be listed using the U.S. name.
 - The certificate will only be issued in the English language

4. **The Cost of a Health / Free Sale Certificate is \$25.00 for each 100 products listed on the application. Certificates expire one year from the date issued and then you must follow steps 1 and 2 to renew.**

- # of products to be listed on the Free Sale _____
- divided above number by 100 _____ (round to the next highest number)
- Multiply above number by \$25.00 _____ this is the amount you owe for the original.

5. **Reprints or Copies of a Health / Free Sale Certificate**

- Reprints or Copies of newly/previously issued certificates are available by request with in one year of the original date issued.
- To receive a reprint/copy, submit a copy of the certificate that was issued or request the number of copies needed on the original application and \$1.00 per page. (every 30 products = 1page)
- # of products listed on the health / free sale _____
- divided by 30 _____ (round to next highest number)
- Multiply above number by \$1.00 _____ this is the amount due for Reprints/Copies.

6. **Total amount due**

- Amount due for Original _____ (one time cost—expire yearly)
- Amount due for Reprints/Copies _____
- Total amount due _____ (add the above numbers)

Make Checks Payable to Arizona Department of Agriculture

7. **Health / Free Sale Certificates for Consumable items** are issued by the Arizona Department of Agriculture, send completed application and checks to:

Arizona Department of Agriculture
ESD Licensing Section
1688 W. Adams
Phoenix, AZ 85007
Phone: 602-542-0814 Fax: 602-542-0466

8. **Free Sale Certificates for Non-Consumable items** are issued by the Arizona Department of Commerce. Send your completed form and check payable to the Arizona Department of Commerce.

Arizona Department of Commerce
International Trade and Investment Division
1700 W. Washington, Suite 220
Phoenix, AZ 85007
Phone: 602-771-1155 Fax: 602-771-1204